

Congress of the United States COMMITTEE
HOUSE ADMINISTRATION

U.S. House of Representatives
Committee on Small Business
2361 Rayburn House Office Building
Washington, DC 20515-6315

2010 APR 28 AM 11:44

April 27, 2010

The Honorable Robert A. Brady
Chairman
Committee on House Administration
1309 Longworth HOB
Washington, DC 20515

Dear Chairman Brady:

In accordance with the regulations of the Committee on House Administration, I am submitting three copies of the monthly report for March 2010, including:

1. Summary of the progress of the specific investigations and studies for which funds were approved.
2. Fund Balance statements for the month and year to date.
3. Statement of Expenses for the month and year to date.
4. Franking Balance for the month and year to date.
5. Report of travel performed.
6. List of committee employees, job titles and gross monthly salaries.

Also included with this report are updated Fund Balance statements and Statement of Expenses pertaining to December 2009 which more accurately reflect end of the year figures.

The report is available to Members of the Committee for examination.

Sincerely,



Nydia M. Velazquez
Chairwoman

**ACTIVITIES OF THE
COMMITTEE ON SMALL BUSINESS
111TH CONGRESS, 2nd Session**

MARCH 2010 FULL COMMITTEE HEARINGS & MARK-UPS

03-04-10: "MARKUP ON VIEWS AND ESTIMATES OF SBA BUDGET FOR FISCAL YEAR 2011"

The Committee on Small Business held a markup on the Committee's Views and Estimates of the Small Business Administration's (SBA) Budget for Fiscal Year 2011.

03-17-10: "BUSINESS INCUBATORS AND THEIR ROLE IN JOB CREATION"

The Committee held a hearing entitled, "Business Incubators and Their Role in Job Creation." The Committee examined business incubators and how they foster entrepreneurship across the United States. The Committee heard testimony from witnesses on this subject.

03-24-10: "SMALL BUSINESS PARTICIPATION IN THE FEDERAL PROCUREMENT MARKETPLACE"

The Committee on Small Business held a hearing entitled, "Small Business Participation in the Federal Procurement Marketplace."

MARCH 2010 SUBCOMMITTEE HEARINGS & MARKUPS

There were no subcommittee hearings or mark-ups scheduled during the month of March.

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MAJORITY
Fund Balance Statement by Paid Date
March

Total Authorization

SBCD 111-2	\$2,458,162.00
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Less Expenses for:

January	2010	\$174,897.01
February		\$195,395.54
March		\$191,428.09

Total Expenses to Date:**\$561,720.64****Unexpended authorization**

\$1,896,441.36

U.S. House of Representatives
Small Business Committee Minority
SM000
Fund Balance Statement by Paid Date
March

Total Authorization

SBRC111-2

\$1,229,081.00

Less Expenses for:

January 2010

\$69,874.40

February

\$74,465.00

March

\$85,128.21

Total Expenses to Date:**\$229,467.61****Unexpended authorization**

\$999,613.39

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MAJORITY
Monthly Statement by Paid Date
SBCD 111-2 March

Description	YTD Including		Cumulative Total
	March	March	
Non-Statutory Compensation	\$185,630.54	\$546,189.53	\$546,189.53
Bonus	\$472.22	\$7,272.22	\$7,272.22
11-Personnel Compensation subtotal	\$186,102.76	\$553,461.75	\$553,461.75
DC Telecommunication Equipment (TRANSFER)	\$109.34	\$218.68	\$218.68
DC Telecommunication Service (TRANSFER)	\$261.67	\$523.37	\$523.37
Postage/Courier/Box rental	\$0.00	\$25.51	\$25.51
23-Rent, Communications and Utilities subtotal	\$371.01	\$767.56	\$767.56
Printing & Reproduction	\$0.00	\$33.50	\$33.50
Advertisements	\$0.00	\$667.00	\$667.00
24-Printing and Reproduction subtotal	\$0.00	\$700.50	\$700.50
Technology Service Contracts	\$3,900.87	\$3,900.87	\$3,900.87
25-Other Services subtotal	\$3,900.87	\$3,900.87	\$3,900.87
Bottled Water	\$121.43	\$184.43	\$184.43
Office Supply (TRANSFER)	\$362.02	\$995.53	\$995.53
26-Supplies and Materials subtotal	\$483.45	\$1,179.96	\$1,179.96
Equipment & Software Maintenance	\$570.00	\$1,710.00	\$1,710.00
31-Equipment subtotal	\$570.00	\$1,710.00	\$1,710.00
Total Expenses	\$191,428.09	\$561,720.64	\$561,720.64

04/26/10

U.S. House of Representatives
Small Business Committee Minority
SM000
Monthly Statement by Paid Date
SBRC111-2 March

Description	YTD Including		Cumulative Total
	March	March	
Non-Statutory Compensation	\$77,266.65	\$218,690.92	\$218,690.92
11-Personnel Compensation subtotal	\$77,266.65	\$218,690.92	\$218,690.92
Telecommunications Service and Equipment	\$69.99	\$69.99	\$69.99
DC Telecommunication Equipment (TRANSFER)	\$54.66	\$109.32	\$109.32
DC Telecommunication Service (TRANSFER)	\$130.83	\$1,340.59	\$1,340.59
DC Telecommunication Tolls (TRANSFER)	\$1,252.26	\$1,252.26	\$1,252.26
HIR Graphics (TRANSFER)	\$45.00	\$45.00	\$45.00
23-Rent, Communications and Utilities subtotal	\$1,552.74	\$2,817.16	\$2,817.16
Technology Service Contracts	\$4,835.87	\$5,770.87	\$5,770.87
25-Other Services subtotal	\$4,835.87	\$5,770.87	\$5,770.87
Bottled Water	\$131.82	\$131.82	\$131.82
Framing (TRANSFER)	\$0.00	\$84.00	\$84.00
Office Supply (TRANSFER)	\$181.55	\$228.10	\$228.10
Publications/Reference Material	\$867.00	\$867.00	\$867.00
26-Supplies and Materials subtotal	\$1,180.37	\$1,310.92	\$1,310.92
Equipment & Software Maintenance	\$292.58	\$877.74	\$877.74
31-Equipment subtotal	\$292.58	\$877.74	\$877.74
Total Expenses	\$85,128.21	\$229,467.61	\$229,467.61

111th Congress, Second Session	
Franked Mail Allocation	\$5,000.00
January	\$4.84
February	\$0.00
March	\$1.76
April	\$0.00
May	\$0.00
June	\$0.00
July	\$0.00
August	\$0.00
September	\$0.00
October	\$0.00
November	\$0.00
December	\$0.00
TOTAL EXPENDED	\$6.60
Unexpended Allocation	\$4,993.40

**Travel Performed Report
Committee on Small Business
111th Congress, 2nd Session
March, 2010**

Traveler	Dates of Travel		Purpose	Itinerary	Transportation	Reimbursement Claimed			Total
	From	To				Meals, Lodging, & Incidentals	Other		
There was no travel to report during said period.									

Committee on Small Business

Employee	Job Title	March
Ahmed, Zamir	Deputy Press Secretary	\$ 3,916.67
Bermúdez, Xinia G.	Staff Assistant	\$ 3,083.33
Christian, Lisa	Professional Staff	\$ 5,083.33
Dawson, Thomas J.	Health Care Counsel	\$ 10,583.33
Day, Michael F.	Staff Director	\$ 14,275.00
Elkins, Sarah Waites	Speechwriter	\$ 6,083.33
Gallo, Sarah T	Agriculture Counsel	\$ 7,083.33
García, Jessica	Congressional Assistant	\$ 2,916.67
García, Moraima	Office Manager	\$ 10,650.00
Grossman, Joel David	Technology Counsel	\$ 7,500.00
Gutiérrez-Meléndez, Darienne	Clerk	\$ 5,416.67
Haas, Karen Lehman	Staff Director	\$ 14,000.00
Hartz, Joseph E.	Professional Staff	\$ 7,083.33
Haurek, Alex	Communications Director	\$ 9,583.33
Haynes, Alexandria	Communications Director	\$ 6,250.00
Hoffman, Kelly M.	Press Assistant	\$ 2,583.33
Jiminez, Martin A.	Banking Counsel	\$ 12,166.67
Johnson, Melissa R.	Professional Staff	\$ 4,583.33
Landeros, Clarinda	Deputy Chief of Staff	\$ 8,650.00
Lieberman, Erik	Regulatory Counsel	\$ 9,583.33
Minehardt, Adam H.	Deputy Staff Director	\$ 12,500.00
Neasham Jr., Jon D.	Press Secretary	\$ 5,833.33
Oliver, Janet L.	Deputy Staff Director	\$ 10,333.33
Orban, Russell	General Counsel	\$ 9,583.33
Parmar, Naveen	Tax Counsel	\$ 10,000.00
Pelletier, Justin M	Professional Staff	\$ 5,000.00
Pineles, Barry	Chief Counsel	\$ 12,583.33
Rabbit, Caroline	Staff Assistant	\$ 2,000.00
Ratto, Mark Peter	Professional Staff	\$ 2,750.00
Ribas, Gail Elizabeth	Press Secretary	\$ 6,611.11
Sass, Paul J.	Deputy Chief of Staff	\$ 8,016.67
Shupe, Brooke A.	Professional Staff	\$ 4,000.00
Slattery, Timothy J.	Chief Counsel	\$ 13,416.67
Smith, Buffy Renee	Scheduler	\$ 2,583.33
Witenstein, Nicole Erin	Trade Counsel	\$ 7,083.33

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MAJORITY
Fund Balance Statement by Paid Date
December

Total Authorization

SBCD 111-1

\$2,365,892.67

Less Expenses for:

January	2009	\$161,249.50
February		\$155,402.26
March		\$149,138.49
April		\$149,799.80
May		\$147,926.10
June		\$143,648.40
July		\$160,729.54
August		\$152,479.44
September		\$152,927.25
October		\$182,856.69
November		\$211,191.73
December		\$419,272.48

Total Expenses to Date:

\$2,186,621.68

Unexpended authorization

\$179,270.99

U.S. House of Representatives
Small Business Committee Minority
SM000
Fund Balance Statement by Paid Date
December

Total Authorization

SBRC111-1

\$1,182,946.33

Less Expenses for:

January	2009	\$54,508.98
February		\$84,707.91
March		\$71,648.36
April		\$74,406.67
May		\$77,190.54
June		\$79,900.96
July		\$80,980.85
August		\$83,162.39
September		\$84,839.98
October		\$83,312.21
November		\$79,970.31
December		\$103,211.98

Total Expenses to Date:**\$957,841.14****Unexpended authorization**

\$225,105.19

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MAJORITY
Monthly Statement by Paid Date
SBCD 111-1 December

Description	YTD Including		Cumulative Total
	December	December	
Non-Statutory Compensation	\$230,249.59	\$1,787,443.39	\$1,787,443.39
Accrued Leave	\$0.00	\$3,572.22	\$3,572.22
Bonus	\$69,093.09	\$85,393.09	\$85,393.09
11-Personnel Compensation subtotal	\$299,342.68	\$1,876,408.70	\$1,876,408.70
Transit Benefits	\$0.00	\$1,496.67	\$1,496.67
12-Benefits to Current Employees subtotal	\$0.00	\$1,496.67	\$1,496.67
Commercial Transportation	\$0.00	\$3,918.84	\$3,918.84
Lodging	\$0.00	\$289.52	\$289.52
Meals	\$0.00	\$301.65	\$301.65
Car Rental	\$0.00	\$695.75	\$695.75
Taxi/Parking/Tolls	\$10.00	\$435.50	\$435.50
21-Travel subtotal	\$10.00	\$5,641.26	\$5,641.26
DC Telecommunication Equipment (TRANSFER)	\$2,374.40	\$4,821.08	\$4,821.08
DC Telecommunication Service (TRANSFER)	\$519.17	\$2,934.17	\$2,934.17
HIR Graphics (TRANSFER)	\$0.00	\$20.00	\$20.00
Postage/Courier/Box rental	\$22.09	\$91.36	\$91.36
Franked Mail	\$0.00	\$0.00	\$0.00
Equipment Rental	\$0.00	\$126.00	\$126.00
23-Rent, Communications and Utilities subtotal	\$2,915.66	\$7,992.61	\$7,992.61
Printing & Reproduction	\$33.50	\$1,507.00	\$1,507.00
Photographic (TRANSFER)	\$0.00	\$81.50	\$81.50
Advertisements	\$513.00	\$3,694.00	\$3,694.00
24-Printing and Reproduction subtotal	\$546.50	\$5,282.50	\$5,282.50
Technology Service Contracts	\$1,274.80	\$15,300.00	\$15,300.00
25-Other Services subtotal	\$1,274.80	\$15,300.00	\$15,300.00
Bottled Water	\$565.79	\$1,437.46	\$1,437.46
Food and Beverage	\$698.77	\$2,730.40	\$2,730.40
Office Supplies (Outside)	\$37,520.29	\$43,066.89	\$43,066.89
Office Supply (TRANSFER)	\$10,541.40	\$15,614.01	\$15,614.01
Publications/Reference Material	\$60,355.16	\$60,705.15	\$60,705.15
Uniforms	\$0.00	\$138,024.17	\$138,024.17
26-Supplies and Materials subtotal	\$109,681.41	\$261,578.08	\$261,578.08
Office Equipment Purchases less than \$25,000	\$939.43	\$939.43	\$939.43
Computer Hardware Purchase less than \$25,000	\$3,992.00	\$5,141.00	\$5,141.00

Description	YTD Including		Cumulative Total
	December	December	
Equipment & Software Maintenance	\$570.00	\$6,840.84	\$6,840.84
31-Equipment subtotal	\$5,501.43	\$12,921.27	\$12,921.27
Miscellaneous Expenses	\$0.00	\$0.59	\$0.59
99-Miscellaneous subtotal	\$0.00	\$0.59	\$0.59
Total Expenses	\$419,272.48	\$2,186,621.68	\$2,186,621.68

U.S. House of Representatives
Small Business Committee Minority
SM000
Monthly Statement by Paid Date
SBRC111-1 December

Description	YTD Including		Cumulative Total
	December	December	
Non-Statutory Compensation	\$76,633.31	\$875,808.98	\$880,770.77
11-Personnel Compensation subtotal	\$76,633.31	\$875,808.98	\$880,770.77
Transit Benefits	\$0.00	\$929.03	\$929.03
12-Benefits to Current Employees subtotal	\$0.00	\$929.03	\$929.03
Commercial Transportation	\$0.00	\$1,729.70	\$1,729.70
Lodging	\$0.00	\$791.33	\$791.33
Meals	\$0.00	\$1,783.11	\$1,783.11
Car Rental	\$0.00	\$144.96	\$144.96
Taxi/Parking/Tolls	\$0.00	\$140.50	\$140.50
21-Travel subtotal	\$0.00	\$4,589.60	\$4,589.60
Telecommunications Service and Equipment	\$79.98	\$179.96	\$219.95
DC Telecommunication Equipment (TRANSFER)	\$82.00	\$1,305.30	\$1,431.30
DC Telecommunication Service (TRANSFER)	\$128.33	\$2,537.29	\$2,667.29
DC Telecommunication Tolls (TRANSFER)	\$1,188.88	\$11,616.43	\$12,532.41
HIR Graphics (TRANSFER)	\$27.00	\$27.00	\$27.00
Equipment Rental	\$1,454.50	\$1,748.06	\$1,748.06
23-Rent, Communications and Utilities subtotal	\$2,960.69	\$17,414.04	\$18,626.01
Printing & Reproduction	\$0.00	\$200.50	\$200.50
24-Printing and Reproduction subtotal	\$0.00	\$200.50	\$200.50
Training	\$0.00	\$477.25	\$477.25
Technology Service Contracts	\$1,274.79	\$15,294.67	\$17,274.02
25-Other Services subtotal	\$1,274.79	\$15,771.92	\$17,751.27
Bottled Water	\$0.00	\$572.69	\$884.96
Food and Beverage	\$0.00	\$89.99	\$89.99
Office Supplies (Outside)	\$0.00	\$4,273.56	\$4,273.56
Office Supply (TRANSFER)	\$50.61	\$1,610.32	\$1,610.32
Publications/Reference Material	\$0.00	\$11,355.63	\$15,608.13
26-Supplies and Materials subtotal	\$50.61	\$17,902.19	\$22,466.96
Equipment (TRANSFER)	\$0.00	\$0.00	\$447.28
Office Equipment Purchases less than \$25,000	\$0.00	\$0.00	\$723.00
Equipment & Software Maintenance	\$292.58	\$3,224.88	\$3,224.88
Office Equipment Purchases greater than or equal to \$25,000	\$0.00	\$0.00	\$1,173.99

Description	YTD Including		Cumulative Total
	December	December	
31-Equipment subtotal	\$292.58	\$3,224.88	\$5,569.15
Miscellaneous Expenses	\$22,000.00	\$22,000.00	\$22,000.00
99-Miscellaneous subtotal	\$22,000.00	\$22,000.00	\$22,000.00
Total Expenses	\$103,211.98	\$957,841.14	\$972,903.29