

Congress of the United States
U.S. House of Representatives
Committee on Small Business
2361 Rayburn House Office Building
Washington, DC 20515-6315

January 15, 2010

The Honorable Robert A. Brady
Chairman
Committee on House Administration
1309 Longworth HOB
Washington, DC 20515

Dear Chairman Brady:

In accordance with the regulations of the Committee on House Administration, I am submitting three copies of the monthly report for December 2009, including:

1. Summary of the progress of the specific investigations and studies for which funds were approved.
2. Fund Balance statements for the month and year to date.
3. Statement of Expenses for the month and year to date.
4. Franking Balance for the month and year to date.
5. Report of travel performed.
6. List of committee employees, job titles and gross monthly salaries.

The report is available to Members of the Committee for examination.

Sincerely,



Nydia M. Velazquez
Chairwoman

**ACTIVITIES OF THE
COMMITTEE ON SMALL BUSINESS
111TH CONGRESS, 1st Session**

DECEMBER 2009 FULL COMMITTEE HEARINGS & MARK-UPS

There were no full committee hearings or mark-ups scheduled during the month of December.

DECEMBER 2009 SUBCOMMITTEE HEARINGS & MARKUPS

There were no subcommittee hearings or mark-ups scheduled during the month of December.

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MAJORITY
Fund Balance Statement by Paid Date
December

Total Authorization

SBCD 111-1

\$2,365,892.67

Less Expenses for:

January	2009	\$161,249.50
February		\$155,402.26
March		\$149,138.49
April		\$149,799.80
May		\$147,926.10
June		\$143,648.40
July		\$160,729.54
August		\$152,479.44
September		\$152,927.25
October		\$182,856.69
November		\$211,191.73
December		\$275,796.55

Total Expenses to Date:

\$2,043,145.75

Unexpended authorization

\$322,746.92

U.S. House of Representatives
Small Business Committee Minority
SM000
Fund Balance Statement by Paid Date
December

Total Authorization**SBRC111-1****\$1,182,946.33****Less Expenses for:**

January	2009	\$54,508.98
February		\$84,707.91
March		\$71,648.36
April		\$74,406.67
May		\$77,190.54
June		\$79,900.96
July		\$80,980.85
August		\$83,162.39
September		\$84,839.98
October		\$83,312.21
November		\$79,970.31
December		\$103,211.98

Total Expenses to Date:**\$957,841.14****Unexpended authorization**

\$225,105.19

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U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MAJORITY
Monthly Statement by Paid Date
SBCD 111-1 December

Description	YTD Including		Cumulative Total
	December	December	
Non-Statutory Compensation	\$218,116.93	\$1,775,310.73	\$1,775,310.73
Accrued Leave	\$0.00	\$3,572.22	\$3,572.22
Bonus	\$42,810.51	\$59,110.51	\$59,110.51
11-Personnel Compensation subtotal	\$260,927.44	\$1,837,993.46	\$1,837,993.46
Transit Benefits	\$0.00	\$1,496.67	\$1,496.67
12-Benefits to Current Employees subtotal	\$0.00	\$1,496.67	\$1,496.67
Commercial Transportation	\$0.00	\$3,918.84	\$3,918.84
Lodging	\$0.00	\$289.52	\$289.52
Meals	\$0.00	\$301.65	\$301.65
Car Rental	\$0.00	\$695.75	\$695.75
Taxi/Parking/Tolls	\$10.00	\$435.50	\$435.50
21-Travel subtotal	\$10.00	\$5,641.26	\$5,641.26
DC Telecommunication Equipment (TRANSFER)	\$164.00	\$2,610.68	\$2,610.68
DC Telecommunication Service (TRANSFER)	\$256.67	\$2,671.67	\$2,671.67
HIR Graphics (TRANSFER)	\$0.00	\$20.00	\$20.00
Postage/Courier/Box rental	\$11.59	\$80.86	\$80.86
Franked Mail	\$0.00	\$0.00	\$0.00
Equipment Rental	\$0.00	\$126.00	\$126.00
23-Rent, Communications and Utilities subtotal	\$432.26	\$5,509.21	\$5,509.21
Printing & Reproduction	\$33.50	\$1,507.00	\$1,507.00
Photographic (TRANSFER)	\$0.00	\$81.50	\$81.50
Advertisements	\$513.00	\$3,694.00	\$3,694.00
24-Printing and Reproduction subtotal	\$546.50	\$5,282.50	\$5,282.50
Technology Service Contracts	\$1,274.80	\$15,300.00	\$15,300.00
25-Other Services subtotal	\$1,274.80	\$15,300.00	\$15,300.00
Bottled Water	\$225.90	\$1,097.57	\$1,097.57
Food and Beverage	\$618.77	\$2,650.40	\$2,650.40
Office Supplies (Outside)	\$0.00	\$5,546.60	\$5,546.60
Office Supply (TRANSFER)	\$264.96	\$5,337.57	\$5,337.57
Publications/Reference Material	\$9,986.49	\$10,336.48	\$10,336.48
Uniforms	\$0.00	\$138,024.17	\$138,024.17
26-Supplies and Materials subtotal	\$11,096.12	\$162,992.79	\$162,992.79
Office Equipment Purchases less than \$25,000	\$939.43	\$939.43	\$939.43
Computer Hardware Purchase less than \$25,000	\$0.00	\$1,149.00	\$1,149.00

Description	YTD Including		Cumulative Total
	December	December	
Equipment & Software Maintenance	\$570.00	\$6,840.84	\$6,840.84
31-Equipment subtotal	\$1,509.43	\$8,929.27	\$8,929.27
Miscellaneous Expenses	\$0.00	\$0.59	\$0.59
99-Miscellaneous subtotal	\$0.00	\$0.59	\$0.59
Total Expenses	\$275,796.55	\$2,043,145.75	\$2,043,145.75

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**U.S. House of Representatives
Small Business Committee Minority
SM000**

**Monthly Statement by Paid Date
SBRC111-1 December**

Description	YTD Including		Cumulative Total
	December	December	
Non-Statutory Compensation	\$76,633.31	\$875,808.98	\$875,808.98
11-Personnel Compensation subtotal	\$76,633.31	\$875,808.98	\$875,808.98
Transit Benefits	\$0.00	\$929.03	\$929.03
12-Benefits to Current Employees subtotal	\$0.00	\$929.03	\$929.03
Commercial Transportation	\$0.00	\$1,729.70	\$1,729.70
Lodging	\$0.00	\$791.33	\$791.33
Meals	\$0.00	\$1,783.11	\$1,783.11
Car Rental	\$0.00	\$144.96	\$144.96
Taxi/Parking/Tolls	\$0.00	\$140.50	\$140.50
21-Travel subtotal	\$0.00	\$4,589.60	\$4,589.60
Telecommunications Service and Equipment	\$79.98	\$179.96	\$179.96
DC Telecommunication Equipment (TRANSFER)	\$82.00	\$1,305.30	\$1,305.30
DC Telecommunication Service (TRANSFER)	\$128.33	\$2,537.29	\$2,537.29
DC Telecommunication Tolls (TRANSFER)	\$1,188.88	\$11,616.43	\$11,616.43
HIR Graphics (TRANSFER)	\$27.00	\$27.00	\$27.00
Equipment Rental	\$1,454.50	\$1,748.06	\$1,748.06
23-Rent, Communications and Utilities subtotal	\$2,960.69	\$17,414.04	\$17,414.04
Printing & Reproduction	\$0.00	\$200.50	\$200.50
24-Printing and Reproduction subtotal	\$0.00	\$200.50	\$200.50
Training	\$0.00	\$477.25	\$477.25
Technology Service Contracts	\$1,274.79	\$15,294.67	\$15,294.67
25-Other Services subtotal	\$1,274.79	\$15,771.92	\$15,771.92
Bottled Water	\$0.00	\$572.69	\$572.69
Food and Beverage	\$0.00	\$89.99	\$89.99
Office Supplies (Outside)	\$0.00	\$4,273.56	\$4,273.56
Office Supply (TRANSFER)	\$50.61	\$1,610.32	\$1,610.32
Publications/Reference Material	\$0.00	\$11,355.63	\$11,355.63
26-Supplies and Materials subtotal	\$50.61	\$17,902.19	\$17,902.19
Equipment & Software Maintenance	\$292.58	\$3,224.88	\$3,224.88
31-Equipment subtotal	\$292.58	\$3,224.88	\$3,224.88
Miscellaneous Expenses	\$22,000.00	\$22,000.00	\$22,000.00
99-Miscellaneous subtotal	\$22,000.00	\$22,000.00	\$22,000.00

Total Expenses

\$103,211.98

\$957,841.14

\$957,841.14

111th Congress, First Session		
Franked Mail Allocation		\$5,000.00
January	\$2.17	
February	\$204.96	
March	\$26.34	
April	\$18.92	
May	\$3.36	
June	\$27.95	
July	\$20.39	
August	\$0.00	
September	\$2.20	
October	\$4.55	
November	\$22.35	
December	\$0.00	
TOTAL EXPENDED		\$333.19
Unexpended Allocation		\$4,666.81

Travel Performed Report
Committee on Small Business
111th Congress, 1st Session
December, 2009

Traveler	Dates of Travel		Purpose	Itinerary	Reimbursement Claimed		
	From	To			Transportation	Meals, Lodging, & Incidentals	Other
There was no travel to report during said period.							

Committee on Small Business

Employee	Job Title	December
Ahmed, Zamir	Deputy Press Secretary	\$ 7,500.00
Bermúdez, Xinia G.	Staff Assistant	\$ 3,825.00
Christian, Lisa	Professional Staff	\$ 5,083.33
Dawson, Thomas J.	Health Care Counsel	\$ 13,341.67
Day, Michael F.	Staff Director	\$ 14,275.00
Elkins, Sarah Waites	Speech Writer	\$ 14,224.67
Gallo, Sarah T	Agriculture Counsel	\$ 8,783.33
García, Jessica	Congressional Assistant	\$ 3,325.00
García, Moraima	Office Manager	\$ 13,934.25
Grossman, Joel David	Technology Counsel	\$ 9,200.00
Gutiérrez-Meléndez, Darienne	Clerk	\$ 10,833.34
Haas, Karen Lehman	Staff Director	\$ 14,000.00
Hartz, Joseph E.	Professional Staff	\$ 7,083.33
Haurek, Alex	Communications Director	\$ 13,391.67
Hoffman, Kelly M.	Press Assistant	\$ 2,583.33
Hughes, Sean	Legislative Director	\$ 6,983.33
Jiminez, Martin A.	Banking Counsel	\$ 13,391.67
Landeros, Clarinda	Deputy Chief of Staff	\$ 14,124.67
Landers, Angela S.	Communications Director	\$ 6,583.33
Lieberman, Erik	Regulatory Counsel	\$ 14,034.25
Minehardt, Adam H.	Deputy Staff Director	\$ 14,224.67
Neasham Jr., Jon D.	Press Secretary	\$ 11,333.34
Oliver, Janet L.	Deputy Staff Director	\$ 10,333.33
Orban, Russell	General Counsel	\$ 11,283.33
Parmar, Naveen	Tax Counsel	\$ 13,201.25
Pelletier, Justin M	Professional Staff	\$ 5,825.00
Pineles, Barry	Chief Counsel	\$ 12,583.33
Rabbit, Caroline	Staff Assistant	\$ 1,133.33
Ratto, Mark Peter	Professional Staff	\$ 2,750.00
Ribas, Gail Elizabeth	Press Secretary	\$ 13,833.34
Sass, Paul J.	Deputy Chief of Staff	\$ 7,916.67
Shupe, Brooke A.	Professional Staff	\$ 4,000.00
Slattery, Timothy J.	Chief Counsel	\$ 13,542.00
Smith, Buffy Renee	Scheduler	\$ 2,583.33
Trujillo, Maximiliano	Senior Policy Advisor	\$ 7,733.33
Witenstein, Nicole Erin	Trade Counsel	\$ <u>8,783.33</u>
		\$ 337,560.75