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CHIEF COUNSEL AND STAFF DIRECTOR

ONE HUNDRED ELEVENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON STANDARDS OF
OFFICIAL CONDUCT

Washington, DC 20515-6328

JO BONNER, ALABAMA
RANKING REPUBLICAN MEMBER

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COUNSEL TO THE RANKING
REPUBLICAN MEMBER

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COMMITTEE
HOUSE ADMINISTRATION
DEC 23 PM 1:02

December 18, 2009

The Honorable Robert Brady
Chairman
Committee on House Administration
1309 Longworth House Office Building
Washington, DC 20515

Dear Mr. Chairman:

In accordance with the regulations of the Committee on House Administration, I am submitting herewith three copies of the monthly report for November including:

1. Summary of Progress and projected programs;
2. Statement of Expense under H.R. 279 (111th Congress, 1st Session); and
3. A listing of Committee employees showing addresses, duties, and gross monthly salaries.

This letter certifies that copies of this report are available to each Member of the Committee on Standards of Official Conduct.

Sincerely,



Zoe Lofgren
Chair

Enclosures

COMMITTEE ON STANDARDS OF OFFICIAL CONDUCT

November 2009

The Committee continued to fulfill its responsibilities to advise and educate Members and staff on the laws, rules and standards of official conduct. (An enumeration of those laws and rules is found in H. Rep. 110-938, *Summary of Activities, One Hundred Tenth Congress, A Report of the Committee on Standards of Official Conduct*, 110th Cong., 2d Sess. (Jan. 3, 2009).) As a general matter, the Committee's activities in receiving and responding to requests for advice from House Members and staff are conducted on a confidential basis. The Committee received 23 requests for advisory opinions in November of 2009.

In accordance with the Rules of the House of Representatives of the 111th Congress, the Committee continued to review and approve privately sponsored, officially connected travel. The Committee received 73 such requests in November of 2009. In addition, the Committee is required under the House rules to offer annual ethics training to each Member, Delegate, Resident Commissioner, officer, and employee of the House. Such training is mandatory for all House officers and employees, and new officers or employees must receive training not later than 60 days after beginning service to the House. The Committee continued to provide such training in November of 2009. The Committee provided training sessions attended by 118 individuals in November of 2009.

The Committee also continued to fulfill its investigatory responsibilities.

United States House of Representatives
Committee on Standards of Official Conduct
Fund Balance Statement as of 11/30/2009

All BOC codes

Resolution: 279

Report Done: 12/17/2009

Whole Committee - Funding Limit

Less Expenses

Total Authorization \$2,735,247.00

Year Month	
2009 January	\$133,847.97
2009 February	\$145,514.71
2009 March	\$166,502.65
2009 April	\$166,458.23
2009 May	\$159,343.73
2009 June	\$163,857.19
2009 July	\$169,680.38
2009 August	\$180,341.03
2009 September	\$219,977.45
2009 October	\$229,272.81
2009 November	\$248,570.87
Total Committee Expenses to Date	\$1,983,367.02
Unexpended Authorization	\$751,879.98

Committee on Standards of Official Conduct

H. Res. Resolution: 279

Statement of expenses from 11/1/2009 to 11/30/2009

Whole Committee - Funding Limit

Report Done: Thursday, December 17, 2009

Category	November 2009	Cumulative For Funding Resolution: 279	11/30/2009
Staff Salaries	\$208,684.37	\$1,842,662.46	
Overtime	\$0.00	\$226.09	
Transit Benefits	\$0.00	\$2,028.61	
Consultant Contracts	\$0.00	\$0.00	
Equipment	\$20,564.00	\$31,909.40	
Travel	\$0.00	\$552.72	
Rent, Communications and Utilities	\$2,460.90	\$20,946.31	
Printing and Reproduction	\$0.00	\$2,158.70	
Miscellaneous Other Services	\$2,292.83	\$31,939.61	
Specialized Training	\$0.00	\$0.00	
Training Expenses	\$3,910.00	\$3,910.00	
Representational Funds	\$0.00	\$0.00	
Supplies and Materials	\$10,658.77	\$47,033.12	
Grand Total	\$248,570.87	\$1,983,367.02	

Committee on Standards of Official Conduct

H. Res. Resolution: 279F

Statement of expenses from 11/1/2009 to 11/30/2009

Whole Committee - Funding Limit

Report Done: Thursday, December 17, 2009

Category	November 2009	Cumulative For Funding Resolution: 279F	11/30/2009
Staff Salaries	\$0.00	\$0.00	\$0.00
Overtime	\$0.00	\$0.00	\$0.00
Consultant Contracts	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Rent, Communications and Utilities	\$30.95	\$658.53	\$658.53
Printing and Reproduction	\$0.00	\$0.00	\$0.00
Miscellaneous Other Services	\$0.00	\$0.00	\$0.00
Specialized Training	\$0.00	\$0.00	\$0.00
Training Expenses	\$0.00	\$0.00	\$0.00
Representational Funds	\$0.00	\$0.00	\$0.00
Supplies and Materials	\$0.00	\$86.36	\$86.36
Grand Total	\$30.95	\$744.89	

United States House of Representatives
Committee on Standards of Official Conduct
Fund Balance Statement as of 11/30/2009

All BOC codes

Resolution: 279F

Report Done: 12/17/2009

Whole Committee - Funding Limit

Less Expenses

Total Authorization \$5,000.00

Year	Month
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2009	January	\$143.81
2009	February	\$86.36
2009	March	\$54.01
2009	April	\$23.88
2009	May	\$79.97
2009	June	\$22.08
2009	July	\$79.25
2009	August	\$32.56
2009	September	\$148.54
2009	October	\$43.48
2009	November	\$30.95

Total Committee Expenses to Date \$744.89

Unexpended Authorization \$4,255.11

COMMITTEE ON STANDARDS OF OFFICIAL CONDUCT

November 2009

STANDING COMMITTEE STAFF

<u>NAMES</u>	<u>ADDRESSES</u>	<u>DUTIES</u>	<u>MONTHLY SALARIES</u>
Kenyen Brown	White Plains, MD	Director of Advice And Education	\$ 2,844.93
Blake Chisam	Arlington, VA	Chief Counsel/Staff Director	14,375.00
Sheria Clarke	Woodbridge, VA	Counsel	5,833.33
Frank Davies	McLean, VA	Senior Investigator	8,500.00
Carol Dixon	Washington, DC	Counsel	12,482.32
Samuel Harvey	Washington, DC	Staff Assistant	1,715.28
Donna Hayes	Hyattsville, MD	Staff Assistant	2,753.63
John V. Jesaitis	Washington, DC	Committee Investigative	5,000.00
Amelia Johnson	Arlington, VA	Investigative Clerk	2,916.67
Peter L. Johnson	Alexandria, VA	System & Financial Disclosure Admin.	7,063.97
Morgan Kim	Arlington, VA	Deputy Chief Counsel	13,570.67
Paulicia Larkin	Alexandria, VA	Staff Assistant	-107.73
Deborah M. Morris	Alexandria, VA	Counsel	8,677.78
Susan Olson	Arlington, VA	Counsel	12,482.32
Deborah Peay	Washington, DC	Senior Financial Disclosure Manager	9,589.30
Margaret Perl	Falls Church, VA	Counsel	10,640.00

<u>NAMES</u>	<u>ADDRESSES</u>	<u>DUTIES</u>	<u>SALARIES</u>
Thomas A. Rust	Arlington, VA	Counsel	8,333.33
Donald Sherman	Washington, DC	Counsel	6,250.00
Stan Simpson	Takoma Park, MD	Director of Financial Disclosure Review	11,172.00
Tonia Smith	Baltimore, MD	Counsel	11,172.00
Clifford Stoddard, Jr.	Clinton, MD	Counsel	8,333.33
Daniel Taylor	Arlington, VA	Counsel to the Chair	11,833.33
Todd Ungerecht	Herndon, VA	Counsel to the Ranking Republican Member	11,833.33
Joanne White	Ft. Wash., MD	Administrative Staff Director	9,652.87
<u>Accrued Leave</u>			
Kenyen Brown	\$8,534.80		
Paulicia Larkin	3,231.91		